

# Election Notice for use with the Federal Write-In Absentee Ballot (FWAB)

R.C. 3511.16

## Issued by the Sandusky County Board of Elections

- BOE to check one:       Initial notification (to be posted 100 days prior to date of election)  
                                  Updated notification (to be posted 46 days prior to date of election)

### AUGUST 4, 2026 SPECIAL ELECTION

Local Questions and Issues		
Number	Title	Precincts

## **INSTRUCTIONS TO VOTER FOR INDICATING YOUR CHOICES ON A FEDERAL WRITE-IN ABSENTEE BALLOT (FWAB):**

To complete a Federal Write-In Absentee Ballot (FWAB), go to [www.fvap.gov](http://www.fvap.gov). You have the option of downloading a blank, hard copy FWAB to complete by hand, or proceeding through electronic completion of the FWAB using the website's FWAB Wizard.

The first page of the FWAB is a Voter Declaration/Affirmation you must complete in order for your ballot to count.

After completing the Voter Declaration/Affirmation, use the initial election notice issued on the 100<sup>th</sup> day before the election and the updated election notice issued on the 46<sup>th</sup> day before the election as a guide to:

- (1) write the name of each candidate or issue contest for which you are casting a vote and then
- (2) write the name of your choice of candidate or choice for or against an issue.

After you have completed the FWAB, **you must PRINT the ballot and MAIL it to your county board of elections at this address: 2020 Countryside Dr., Fremont, OH 43420.**

A complete listing of all county board of elections mailing addresses and contact information is available at: <https://ohiosos.gov/SOS/elections/electionofficials/boeDirectory.aspx#dir>.

**Do not send your ballot via e-mail or fax. Ohio law prohibits electronic transmission of a voted ballot.**

## INSTRUCTIONS TO COUNTY BOARDS OF ELECTIONS FOR COMPLETING THE NOTICE

- This form is provided as a Microsoft Word template that you may edit by removing contests not relevant to the election and adding additional lines for candidates, depending on the election notice requirement.
  - To remove/delete contests, move your cursor over the text box you wish to delete; in the upper right corner a four-way arrow in a box will appear, right-click on that ~~box, box~~, then select “cut” to remove the text box.
  - To add lines to accommodate the correct number of ~~candidates / offices~~candidates/offices under each category, click inside the last row of the category for which you need to add additional lines, then hit the Tab key on your keyboard. -Continuing to hit the tab key will add more rows. If you are using Office 201107 or higher, you have the ability to right-click inside one of the cells, then from the menu that appears, select “Insert”, then “Insert rows above” or “below”, depending on your intended outcome, etc.
- Be sure to “Save As” after you have started.
- In the event that a contest is non-partisan (i.e., the candidate’s party affiliation does not appear on the ballot), place “N/A” in the column provided for Party.
- When providing the precinct designation, you should group precincts by the highest common description:
  - County
  - City, Village, or Township name
  - Ward number
  - Ward number, Precinct Number
  - Precinct number
  - Precinct number (part)
- Issue number is only necessary when an issue number has been assigned by the Secretary of State or the county board of elections.
- FTC means “Full Term Commencing” and UTE means “Unexpired Term Ending.”

Examples for completing the form:

<b>U.S. Senate and U.S. Congress</b>			
<b>Name of Candidate</b>	<b>Office /District/Term</b>	<b>Party</b>	<b>Precincts</b>
Name	U.S. Congress, 7 <sup>th</sup>	R	City of Columbus, Wards 13-21, 25, 62-C, 71-B (part) City of Whitehall Truro Township, Precinct A Village of Brice
Name	U.S. Congress, 7 <sup>th</sup>	D	City of Columbus, Wards 13-21, 25, 62-C, 71-B (part) City of Whitehall Truro Township, Precinct A Village of Brice
Name	U.S. Congress, 7 <sup>th</sup>	write-in	City of Columbus, Wards 13-21, 25, 62-C, 71-B (part) City of Whitehall Truro Township, Precinct A Village of Brice

**County Court of Common Pleas or County Court**

<b>Name of Candidate</b>	<b>Office /Division/Term</b>	<b>Party</b>	<b>Precincts</b>
Name	Judge, General Div UTE 12/31/2002		Franklin County
Name	Judge, Probate FTC 1/3/2001		Franklin County